July 2015

To: Board of Assessors

From: Conservation Commission

Subject: List of Items Needed to Review Wetland Status for Tax Abatement

The Town of Upton Conservation Commission requires the following items in order to provide a letter regarding the wetland status on a parcel of land:

- 1. Owner's name
- Address
- 3. Letter requesting this review of wetlands on property for Tax Abatement purposes
- 4. Book & Page for Deed, plus a copy of the deed
- 5. Plan of Land with Meets and Bounds, wetland delineated and percent of wetland on property specified with calculations
- 6. ANORAD (Abbreviated Notice of Resource Area Delineation) Filing under the Massachusetts Wetland Protection Act **plus applicable fees**
- 7. ANORAD (Abbreviated Notice of Resource Area Delineation) under the Town of Upton Wetland Bylaw (if required-no house on lot prior to May 2004) plus applicable fees

Three copies of the items listed above should be delivered to the Conservation Commission Office located in the Upton Town Hall – Room 202.

If there are any questions please contact the Conservation Commission at 508-529-6286 or concomm@uptonma.gov.

NOTE: Providing these items, payment of the filing fees and requesting a letter from the Conservation Commission does not guarantee that tax abatement will be granted by the Town of Upton Assessors.